



## NOTICE OF JOB OPENING

***The mission of the Harris County Auditor's Office is to be an independent and progressive organization recognized for professionalism in carrying out the County Auditor's statutory duties and responsibilities.***

**JOB TITLE:** Senior Auditor – Assigned to Harris Health System

**POSITION#:** 6102348018

**DEPARTMENT:** County Auditor – Audit Services

**WHAT WE OFFER:**

- Competitive salary of up to \$90,000 per annum
- Excellent Benefits and Wellness programs
- Zero-Premium Employee Only Medical Plan
- Outstanding Retirement Program
- Continuing Professional Education available
- Collaborative Environment
- Corporate Memberships
- Subsidized Transit/Commute

**WHAT WE ARE LOOKING FOR:** Qualified candidates must have a Bachelor's degree in accounting or related subject with thirty hours of accounting and at least five years' recent experience in internal audit within a major healthcare or hospital system.

Ideal candidate must possess:

- Current CPA license, CIA or CISA Certification.
- The ability to plan and organize work, perform under pressure, and meet deadlines.
- Above average problem-solving, critical thinking and analytical skills.
- Proficiency in the use of MS Office and complex accounting and auditing software.
- Fluency in the written and oral use of the English language.
- Excellent interpersonal skills.

Must be legally eligible to work in the United States. We do not provide visa sponsorship.

Physical requirements for the position are the ability to sit for extended periods of time and the ability to push/pull up to 50 lbs., lift and carry up to 20 lbs.

**Minimal Overnight or out of County travel required (training seminars & special audits).**

**JOB DESCRIPTION:**

Senior Auditors are expected to plan and coordinate financial and operational audit engagements. Duties include, but not limited to developing risk-based audit programs, testing controls, preparing work papers, documenting findings, and communicating results. Ensure findings and recommendations are appropriately supported and documented. Draft and review audit reports to present to Audit Services and client management.

**CLOSING DATE:**

Open until filled

**APPLY:**

Email resume with Position Title (shown above) in the subject line to:  
[APPS.HCAO@AUD.HCTX.NET](mailto:APPS.HCAO@AUD.HCTX.NET)

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**HARRIS COUNTY HAS AN EMPLOYMENT AT WILL POLICY**

<b>APPLICANTS ARE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE OR DISABILITY</b>
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